

APPROVED

MINUTES NO. 203
PARKS & OPEN SPACE COMMISSION
NOVEMBER 11, 2003 7:00 P.M.
Regular Meeting
Town Council Chambers
1505 Tiburon Boulevard, Tiburon, California

CALL TO ORDER

Chair Fraser called the regular meeting of the Parks & Open Space Commission to order at 7:04 P.M., Tuesday, November 11, 2003, in the Town Council Chambers, 1505 Tiburon Boulevard, Tiburon, California.

. **ROLL CALL**

PRESENT: Chair Fraser, Zender, and Lindqvist

ABSENT: Vice-chair McMullen, Canter

EX-OFFICIO: Town Engineer/Public Works Director Echols

. **PUBLIC QUESTIONS AND COMMENTS**

There was none.

. **STAFF AND COMMISSION BRIEFING**

Director Echols mentioned that the Greenwood Beach Drainage Channel plant restoration work was slated to begin sometime in December. The work will be performed by the Marin Conservation Corps with Public Works assistance.

Chair Fraser indicated that the BPAC will pursue painting a centerline on the multi-use path in the immediate vicinity of San Rafael Avenue as an experiment to reduce bike-bike and bike-pedestrian collision potential. Commissioner Zender asked how BPAC would monitor its effectiveness. Chair Fraser indicated he would pass that question along to the BPAC.

. **CONSENT CALENDAR**

- . **Minutes of August 12, 2003 (No. 201) approved with the following changes:**

M/S Lindqvist/Zender 3-0 to approve the Minutes No. 202.

. **BUSINESS ITEMS**

Chair Fraser requested that item B be discussed prior to Item A since the few audience members present were attending only for Item B. All agreed.

B. Discussion Regarding Playground Fund Raising Effort (referral by Zender)

Commissioner Zender gave an overview of the South of Knoll Playground tile fund raising program. It has been an on-going effort for several years. Given the recent efforts of the playground subcommittee, there is a desire to advertise the program. Some of the issues raised include whether to recommend changes to the existing tile donation amount and what level of advertising should be implemented. Pam Bonnie and Derice Tao presented a draft mailing that they want sent to all postal patrons in Tiburon and Belvedere. They also want to prepare a board sign to be displayed at Blackie's Pasture. Zender suggested advertising in the Ark newspaper for better circulation than the Joint Recreation quarterly newsletter. She also has spoken with Barbara at the Ark about getting about \$500 worth of advertising and \$500 cash if the Ark can have a 4x8 tile. After a brief discussion the Commission agreed that Ark advertising would be preferable to the newsletter.

M/S Zender/Lindqvist 3-0 to request Town authorization to expend up to \$500 on Ark advertising in the event the Ark does not provide in-kind advertising contribution toward a tile.

Discussion then commenced regarding a sign. Commissioner Lindqvist indicated that the Coastal Cleanup sign cost \$280 and was fairly simple in design. The sign was supplemented by incorporating a laminated color poster onto it. Tao and Bonnie distributed logo concept for possible inclusion in the sign and mailer. Commissioner Fraser felt that the sign needed to be developed and refined and he wasn't ready to approve a sign design this evening. Bonnie & Tao were asked to work with subcommittee on a sign design return to POSC in January for consideration.

With respect to a mass mailing, the Commission discussed the draft letter prepared by Bonnie & Tao. There was general consensus that the letter be on Town letterhead and that the back (outer) side of the tri-fold could have the order form and project logo. The form should also allow opportunity for donations from residents (such as those without children) who do not wish to have a tile, but simply wish to contribute to the playground improvements.

M/S Fraser/Lindqvist 3-0 to approve mailing layout as discussed and request that the Town appropriate the required funds to mail it to postal patrons in Tiburon and Belvedere.

. **Refinement of 2004 POSC goals and strategies**

Multi-Use Path

Chair Fraser opened discussion by presenting his thoughts on an outline for addressing multi-use path improvements. He handed out a draft outline. The main element of the outline would be the formation of a joint task force (comprised of a broad cross section of interests, including Town staff, other commissions/boards, local business/civic leaders) to develop long term vision.

Town Engineer Echols suggested that Chair Fraser arrange to meet with Town officials (including Town Manager, Community Development Director and Town Engineer) to discuss alternative processes that may facilitate forward momentum on this goal. Chair Fraser agreed and will coordinate a meeting with Echols and report back to POSC in January.

Commissioner Zender then discussed the possibility of exploring wetlands restoration as another POSC goal. There was general acknowledgement that the goals list wasn't static and that new goals could be identified and reprioritized by POSC over time. Chair Fraser suggested that Zender refine her idea and prepare an outline for the January POSC meeting. At that time, the POSC could consider adding it as a current goal.

Water Access

Commissioner Lindqvist gave a general overview of her vision for water access. She indicated that a boat ramp was not her intention, but rather some facilitation for pedestrians and personal, non-motorized watercraft (canoes, kayaks, etc.) to interact with the bay. The revitalized Sausalito waterfront was used as an example where large concrete 'steps' down to the water had been constructed. Lindqvist suggested some potential locations along the Tiburon waterfront. Commissioner Zender suggested that Lindqvist refine potential locations and try to prepare some kind of photo rendering or visual model of what the access would look like.

Town Engineer Echols cautioned that ADA issues may need to be considered in any concept that involved steps. He suggested that Sausalito officials be contacted to see how their steps did not require ADA conformance.

. **CORRESPONDENCE**

None.

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. **ADJOURNMENT**

The meeting was adjourned at 8:49 p.m.

JAMES FRASER, CHAIR
Parks & Open Space Commission

ATTEST:

PAT ECHOLS, SECRETARY