



TOWN OF TIBURON
Tiburon Town Hall
1505 Tiburon Boulevard
Tiburon, CA 94920

Action Minutes - Regular Meeting
Tiburon Planning Commission
May 13, 2009 – 7:30 PM

ACTION MINUTES

TIBURON PLANNING COMMISSION

CALL TO ORDER AND ROLL CALL **7:30 pm**

Chairman O'Donnell, Vice Chairman Kunzweiler, Commissioner Corcoran, Commissioner Fraser, Commissioner Frymier **All Commissioners Present**

ORAL COMMUNICATIONS

Persons wishing to address the Planning Commission on any subject not on the agenda may do so under this portion of the agenda. Please note that the Planning Commission is not able to undertake extended discussion, or take action on, items that do not appear on this agenda. Matters requiring action will be referred to Town Staff for consideration and/or placed on a future Planning Commission agenda. Please limit your comments to no more than three (3) minutes. Testimony regarding matters not on the agenda will not be considered part of the administrative record.

COMMISSION AND STAFF BRIEFING **There Were None**

Commission and Committee Reports
Director's Report

PUBLIC HEARING

1. 1501 and 1505 TIBURON BOULEVARD: SCOPING SESSION FOR AN ENVIRONMENTAL IMPACT REPORT (EIR) TO BE PREPARED FOR THE BELVEDERE-TIBURON PUBLIC LIBRARY EXPANSION PROJECT; FILES # GPA 2008-02, MCA 2008-14, 30804 AND 40801; Belvedere-Tiburon Library Agency, Owner and Applicant; Assessor Parcel Numbers 058-171-62, 75, 92, 93 and 94 [SA] **Scoping Session Held**
2. 145 ROCK HILL ROAD: AMENDMENT TO A CONDITIONAL USE PERMIT TO EXPAND THE MAXIMUM ENROLLMENT AND OPERATING HOURS AT A NURSERY SCHOOL; FILE #10811; Community Congregational Church, Owner; Hawthorne Nursery School, Applicant; Assessor Parcel No. 039-111-21 [DW] **Approved (4-0)**

DISCUSSION ITEM

3. REVIEW OF CAPITAL IMPROVEMENT PLAN BUDGET FOR CONSISTENCY WITH THE TIBURON GENERAL PLAN [SA] **Review Conducted**

MINUTES

4. PLANNING COMMISSION MINUTES – Regular Meeting of April 22, 2009
Approved as Amended (5-0)

ADJOURNMENT **9:05 PM**

GENERAL PUBLIC INFORMATION

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Division Secretary at (415) 435-7390. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all Planning Commission Agendas, Staff Reports, and supporting data are available for viewing and inspection at Town Hall and at the Belvedere-Tiburon Library located adjacent to Town Hall. Agendas and Staff Reports are also available on the Tiburon website (www.ci.tiburon.ca.us) after 5:00 PM on the Friday prior to the regularly scheduled meeting.

Any documents produced by the Town and distributed to a majority of the Planning Commission regarding any item on this agenda, including agenda-related documents produced by the Town after distribution of the agenda packet 72 hours in advance of the Commission meeting, will be available for public inspection at Town Hall, 1505 Tiburon Boulevard, Tiburon, CA 94920.

Upon request, the Town will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please deliver or cause to be delivered a written request (including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service) at least 5 days before the meeting to the Planning Division Secretary at the above address.

PUBLIC HEARINGS AND DISCUSSION ITEMS

Public Hearings and Discussion Items provide the general public and interested parties an opportunity to give testimony on items typically involving an action or decision of the Commission. If you challenge any decision in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing.

GUIDELINES FOR TIME LIMITS ON PRESENTATIONS AND PUBLIC TESTIMONY

The Planning Commission's general meeting procedure and time limit guidelines are as follows:

- ❖ Planning Division Staff Report – 5 to 10 minutes
- ❖ Planning Commission questions to staff
- ❖ Applicant's presentation – 10 to 20 minutes
- ❖ Public Testimony (depending on the number of speakers) – 3 to 5 minutes for each speaker. Members of the audience may not allocate their testimony time to other speakers.
- ❖ Time limits and procedures may be modified in the reasonable discretion of the Chairman.

Interested members of the public may speak on any item on the agenda

TIMING OF ITEMS ON AGENDA

While the Planning Commission attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the Planning Commission agenda.

NOTE: ALL PLANNING COMMISSION MEETINGS ARE AUDIO RECORDED